## Administrative Manual Broadcast 019

November 07, 2016 PLEASE POST

Agency Heads Bureau Heads Human Resources Officers

**Re:** Administrative Policy Manual Update

<u>AM-303-3: Payment of City Obligations</u> has now been updated. The most updated policy is available on the BBMR web site: <u>http://ca.baltimorecity.gov/am/files/AM-303-3.pdf</u>.

<u>AM-305-1 Part I: Control of City Materials and Equipment</u> has now been updated. The most updated policy is available on the BBMR web site: <u>http://ca.baltimorecity.gov/am/files/AM-305-1</u> Part I.pdf.

**AM-305-1 Part II: Inventory System: Stock Items** has now been updated. The most updated policy is available on the BBMR web site: <u>http://ca.baltimorecity.gov/am/files/AM-305-1-2.pdf</u>.

AM Website for the entire manual: http://bbmr.baltimorecity.gov/administrative-manual

**Bureau of the Budget and Management Research, Department of Finance**